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Number	231028	View Certificate O
Name	UNITED SRI LANKA ASSOCIATION "USLA(NZ)" INCORPORATED	[EMAIL CERT
Incorporated	07-DEC-1983	
Organisation Type	Incorporated Society	

Status Details

Current Status	Registered		
Previous Status	Struck Off Registered	From 1st September 2005 7th December 1983	To 20th January 2006 1st September 2005

Previous Names (Names changed prior to 1992 may not be recorded)

Name	THE UNITED SRI LANKA ASSOCIATION INCORPORATED	Date Char	06-MAY-19
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Address Details

Registered Office
7A Avalon Crescent
Avalon
Lower Hutt 5011


Address for Communication
PO Box 4179
Wellington





















Officers/Trustees

Name	Da
DE SILVA, Palitha (Vice President) 03 Boscobel Lane, Tawa, Wellington	
KITHULAGODA, Sadun (President) 03 Boscobel Lane, Tawa, Wellington	
MUNASINGHE, Maneesha (Secretary) 03 Boscobel Lane, Tawa, Wellington	
NANAYAKKARA, Ranjith (Treasurer) 03 Boscobel Lane, Tawa, Wellington	

Documents Registered

(not all documents registered before 1-DEC-1996 will be listed in this summary.)

Date	Barcode	Description	File Size
 15-JUL-2016 14:42:50	10063857030	Change Of Address	26.7 Kb

15-JUL-2016 14:42:49		Particulars of Organisation Address	
 14-JUL-2016 15:39:27	10063870108	Annual Accounts - 2015	770.2 Kb
 01-APR-2015 17:19:10		Upload of Financial Statement for 2014	344.6 Kb
01-APR-2015 17:19:10		Financial Statement AGM Details	
28-JUL-2014 11:45:17		Particulars of Officers/Trustees	
 27-MAR-2014 10:36:51	10062464928	Annual Accounts - 2013	411.7 Kb
21-JUN-2013 19:06:20		Particulars of Officers/Trustees	
21-JUN-2013 18:57:08		Voluntary Organisation Details	
21-JUN-2013 18:56:00		Particulars of Organisation Address	
 08-APR-2013 15:12:02	10061659149	Annual Accounts - 2012	1362.2 Kb
 03-MAY-2012 13:27:51	10061014686	Annual Accounts - 2011	542.4 Kb
 19-APR-2011 09:47:41	10060145543	Annual Accounts - 2010	490.8 Kb
 01-APR-2010 14:33:12	10058955370	Annual Accounts - 2009	649.6 Kb
 28-APR-2009 10:48:48	10057285544	Annual Accounts - 2008	339.2 Kb
 01-MAY-2008 16:24:13	10055720970	Annual Accounts - 2007	358.9 Kb
 20-APR-2007 07:36:23	10053352118	Annual Accounts - 2006	200.1 Kb
 22-NOV-2006 11:34:39	10052811990	Alteration Of Rules	88.5 Kb
08-OCT-2006 17:19:22		Particulars of Officers/Trustees	
 12-MAY-2006 16:37:08		Upload of Financial Statement for 2005	891.8 Kb
12-MAY-2006 16:37:08		Financial Statement AGM Details	
 01-FEB-2006 09:10:03	10050385019	Annual Financial Statements for 2004	130.7 Kb
 27-JAN-2006 11:09:03	10050422705	Certificate of Registration	17.6 Kb
 07-MAY-2004 09:23:27	10045989244	Annual Financial Statements For 2003	245 Kb
 05-MAY-2003 15:49:03	10043536023	Annual Financial Statements For 2002	335 Kb
 07-AUG-2002 11:13:18	10041954180	Change of Registered Office	26.9 Kb
 11-JUN-2001 11:57:22	10036659840	Annual Financial Statements For 1999	173.1 Kb
 11-JUN-2001 11:56:33	10036659850	Annual Financial Statements For 2000	241.8 Kb
24-JAN-2000 14:24:21	10029318066	Annual Accounts -1998	
 06-MAY-1998 10:25:12	10040495270	Alteration Of Rules	348 Kb
06-MAY-1998 09:21:11	10019755461	Rules/Name Alteration	
06-MAY-1998 09:18:15	10019573260	Alteration Of Rules	
18-FEB-1997 14:44:43	10010907571	Annual Accounts -Inc Soc, I&P Societies	
08-JAN-1996 10:04:14	10007250887	Rules, Alteration to Inc Soc Rules, Full	
24-NOV-1995 11:51:12	10004901978	Annual Accounts -Inc Soc, I&P Societies	

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"A"

THE CONSTITUTION

- | | | | | | | | | |
|-----------------------------------|-----|--|-----------------------------|----|-------------------------------|-----|--------------------------------|-----|
| Name of the association | 1 | <p>The name of the association shall be the United Sri Lanka Association "USLA (NZ)" Incorporated Hereinafter referred to as the "Association"</p> <p>The following abbreviations have also been used after those terms first appear in full in this Constitution</p> <table border="0" style="margin-left: 40px;"> <tr> <td><i>Management Committee</i></td> <td style="text-align: right;">MC</td> </tr> <tr> <td><i>Annual General Meeting</i></td> <td style="text-align: right;">AGM</td> </tr> <tr> <td><i>Special General Meeting</i></td> <td style="text-align: right;">SGM</td> </tr> </table> | <i>Management Committee</i> | MC | <i>Annual General Meeting</i> | AGM | <i>Special General Meeting</i> | SGM |
| <i>Management Committee</i> | MC | | | | | | | |
| <i>Annual General Meeting</i> | AGM | | | | | | | |
| <i>Special General Meeting</i> | SGM | | | | | | | |
| Association's office | 2 | The office/address of the Association shall be at --- Wellington, or such other place in Wellington as the Management Committee (MC) may from time to time determine | | | | | | |
| Objects of the Association | 3 | <p>The objects of the Association are</p> <ol style="list-style-type: none"> (i) To promote goodwill and unity among all Sri Lankans (ii) To uphold unequivocally and promote Sri Lanka as a single sovereign state in which all people have equal rights and can live in peace and harmony (iii) To promote the interests and welfare of its members (iv) To help members in their orientation to New Zealand way of life (v) To promote social, cultural and sporting activities among its members | | | | | | |
| Powers of the Association | 4 | <p>The Association shall have the power to take measures to further the objects, and without limiting such powers shall include</p> <ol style="list-style-type: none"> (i) The accepting of any gift, whether subject to any trust or not, for any one or more of the objects or generally for the purposes of the Association | | | | | | |



- (ii) The taking of such steps from time to time for the purpose of procuring contributions to fund the Association's activities, whether by way of donations, subscriptions, or otherwise
- (iii) The dissemination of information by the use of radio/television/electronic media or by printing and publishing newspapers, periodicals, leaflets, or other documents for the furtherance of the objects of the Association
- (iv) The establishment of regional branch associations and support of regional branch associations or other associations pursuing similar objects
- (v) The liaising or affiliating with organizations, in New Zealand or in other countries for the purpose of promoting the objects of the Association
- (vi) The carrying out of all such other lawful activities as are incidental or conducive to the attainment of the objects of the Association

Power to borrow money

- 5 The Association shall have the power to borrow and/or raise funds for the furtherance of the objects by pledging the Association's assets and/or goodwill as collateral, but only in such manner and on such terms as may be approved by a special resolution at the annual general meeting (AGM) or a special general meeting (SGM) of the Association

Membership of the Association

- 6 Every person who subscribes to the objects of the Association shall be eligible to apply to become a member of the Association, but the granting of membership shall be subject to the approval of the MC. An application for membership should be made in writing using the prescribed form and lodged with the Secretary of the Association. The Association shall have the following members (see also the attached Schedule 1)



- (i) Foundation Member a person who, in addition to being a Financial Member, was present at the inaugural meeting of USLA held on 17 9 1983 and who enrolled himself/herself before 15 11 1983 The list of persons who were present at the meeting on 17 9 83 and who enrolled before 15 11 83 is attached as Schedule 2 to this Constitution
- (ii) Financial Member a person whose application for membership has been accepted by the MC and who has paid his/her membership subscription at the "appropriate time"
- (iii) When the MC has to determine whether a particular person is a Financial Member for the purpose of Article 7 or any other provisions of this Constitution, or for the purpose of bestowing any other privilege or service, "appropriate time" in (ii) above refers either to the time when such determination has to be made, or to the financial year immediately preceding the current year

Rights/privileges of membership

7 Financial Members have full membership rights including the right to be elected to the MC, except that a Financial Member who is not a Founder Member can be elected as the President or the Secretary of the Association only after such member has completed at least two consecutive financial years (Article 18) in that status The right under Article 21(ii) of this Constitution is only given to Founder Members



**Management
Committee**

8

The management of the affairs of the Association shall be vested in a MC consisting of the President, the Vice President, the Secretary, the Assistant Secretary, the Treasurer, the Editor and seven committee members. However, the number of committee members in any given year will be increased by the automatic inclusion of branch Presidents and Secretaries who become ex-officio committee members of the MC for the year they hold office. The MC will meet regularly at intervals agreed between its members. Subject to any restrictions/limitations imposed by any resolutions adopted at the AGM or a SGM, the MC shall have all the powers of the Association under Articles 4 and 5 of this Constitution. The quorum for any MC meeting shall be eight.

- (i) Every member (except the ex-officio committee members) of the MC shall be elected at the AGM. However, if the AGM fails to elect any of the seven committee members, the MC should carry on its work until those vacancies are filled. Such vacancies should be filled by personal invitation to members, but before any person is appointed the remaining members of the MC who were elected at the AGM should unanimously approve of such selection.
- (ii) Except as provided in Article 8(1), every decision of the MC shall be by a majority vote of those present at the meeting, and in the case of a decision taken without calling a meeting, by a majority of those MC members who responded after adequate notice of the issue for decision was conveyed to all the MC members.

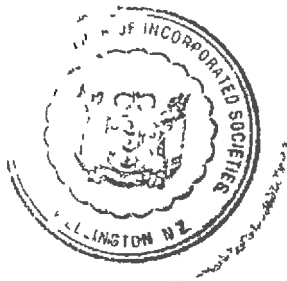
Branches

9

Any person interested in forming a branch of the Association should apply in writing to the MC of the Association and such application should be signed by at least fifteen prospective members of such branch. Such application should clearly identify the local area to be serviced by the branch. The following rules shall apply to branches.



- (i) Upon the receipt of an application to set up a branch, the MC should call a SGM (or place the matter before the AGM if the application was received not more than one calendar month before the tentative date for the AGM) within a reasonable time after the receipt thereof to decide whether to endorse the establishment of such branch. If the decision of the meeting is in favour of the establishment of such branch, the MC should encourage the applicants to satisfy the other provisions of Article 9 before the branch is formally established. The MC should communicate its decision to the applicants.
- (ii) Every prospective branch of the Association should use the attached "Draft Branch Constitution (Draft)" provided in Schedule 3 of this Constitution to create a constitution for itself (Branch Constitution). Articles 1, 2, 3, 4, 5, 6 (except 6(i) and (ii)), that part of 8 ("the BC shall have all the powers of the branch under Articles 4 and 5 of the Branch Constitution"), 9, 10, 11, 18, 21(ii) and 22 of the "Draft" can only be changed by the Association but each prospective branch is free to change the remaining provisions in the "Draft" to suit their requirements.
- (iii) If, under Article 9(i) above, a decision is taken to authorise the establishment of the branch, then the applicants should be required to convene a general meeting to discuss the setting up of the branch. At this meeting, the "Draft" should be discussed and adopted and office bearers should be elected as required under the Branch Constitution. Two copies of the Branch Constitution and the names of the elected office bearers should be sent to the Secretary of the Association with a written report of the proceedings of such meeting/s. Such report should be signed by all the office bearers elected.



- (iv) Once the information under Article 9(iii) is received, the MC, if it is satisfied that reasonable care had been taken to notify all the interested parties of the meeting/s in Article 9(iii) and that the provisions in the Branch Constitution are within the powers granted to branches, should facilitate the formal establishment of the branch as a Branch of the Association. Any decision made by the MC under this provision should be communicated to the proposed branch.
- (v) If it is decided to establish the branch under Article 9(iv), the MC should take all the necessary steps to incorporate the branch under the provisions of the Incorporated Societies Act 1908, as amended by any subsequent Amending Acts.

**Rights & Obligations
of Branches**

10

It is the desire of the Association to maintain a cordial relationship with any branches established by allowing the branches to handle most of the local issues promoting the objects of the Branch Constitution. But it is the Association that finally determines the powers of the branches, and the Association shall have the right to dis-establish a branch under Article 11 of this Constitution. The following provisions shall apply to branches:

- (i) The Association shall not hold itself liable for any acts or omissions, or for any other civil or criminal liability incurred by a branch.
- (ii) The MC, either of its own volition or having considered a request made by a branch, may decide to offer funding to a branch to help finance specific projects undertaken by a branch. However, any decision made by the MC in this regard will be at its own discretion, and cannot be questioned by a branch aggrieved by such decision.



- (iii) The President and the Secretary of the branch committees automatically become Financial Members of the Association without any payment of the membership fee as required under Article 6(1) or (11) Every other member of a branch shall only be granted the membership of the Association by such member applying for membership of the Association in addition to the branch membership and satisfying the provisions of Article 6 in that respect
- (iv) The Secretary of every branch should, in the case of the AGM within a month and in the case of a SGM within two weeks of the holding of such meetings, send to the Association, copies of all the documents tabled at such meetings and a report of the proceedings with any resolutions adopted

**Dis-establishment
of a Branch**

- 11 The Association has the power to dis-establish a branch for any actions by the branch that violate the purpose and the spirit of the objects of the Branch Constitution, or for any breach by the branch of its obligations under Article 10 or any other provisions of the Branch Constitution, or for the branch disobeying any directives issued by the Association The following provisions shall apply to any action by the Association to dis-establish a branch
- (i) The MC should first write to the branch giving details of its allegation/s and its concerns, and demand that the branch provide an explanation within a reasonable time
 - (ii) If either the explanation provided by the branch is not acceptable to the MC, or the branch does not provide an explanation within a reasonable time, then the MC should call for a SGM (or place the matter before the AGM if the explanation was received or the reasonable time expired, as the case may be, not more than one calendar month before the tentative date for the AGM) of the Association to discuss the allegation/s against the branch



- (111) If two thirds of the Financial Members demand at the meeting under (11) above that the branch be dis-established, then the MC should take action to dis-establish the branch by notifying the Registrar of Incorporated Societies. The MC should at the same time convey its decision to the branch concerned
- Accounts of receipts and expenditure** 12
- (1) True accounts shall be kept -
- (a) of all sums of money received and expended by the Association and the matters in respect of which the receipt or expenditure was incurred, and
- (b) of the property, assets, and liabilities of the Association,
- and subject to any reasonable restrictions as to the time and manner of inspecting them that the MC may impose from time to time, those accounts shall be open to inspection by the Financial Members of the Association
- (11) The Treasurer of the Association shall keep all general records, accounting books, and records of receipts and expenditure connected with the activities/transactions of the Association in such form and manner as the MC may direct
- (111) The accounts, books and records referred to in (1) and (11) of this Article shall be kept at the Association's office or at such other place as the MC may decide
- Banking and Finance** 13
- (1) The Treasurer of the Association shall, on behalf of the Association, receive all monies paid to the Association and within a reasonable time after the receipt thereof issue receipts therefor
- (11) The MC shall cause to be opened with a bank it selects a banking account in the name of the Association into which all monies received shall be paid by the Treasurer as soon as practicable after the receipt thereof

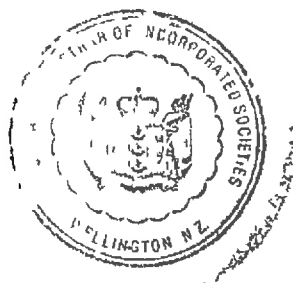


- (111) No cheques shall be drawn on or any withdrawals made from the Association's bank account except for the payment of expenditure incurred by the Association and only after approval for such payment has been given by the MC
- (1v) All cheques, drafts, bills of exchange, promissory notes, other negotiable instruments, and any authority to withdraw monies from the Association's bank account shall be signed by the Treasurer or, in his absence, by such other member of the MC as the MC may nominate for that purpose, and shall be countersigned by either the Secretary or the President

Annual General Meeting

14

- (i) The AGM of the Association shall be held within three months of the end of each financial year at a convenient time and place to be decided by the MC
- (ii) The AGM shall be in addition to any other SGM that may be held in the same year
- (iii) The AGM shall be specified as such in the notice convening it
- (iv) The ordinary business of the AGM shall be -
 - (a) to confirm the minutes of the last preceding AGM and of the last preceding special general meeting,
 - (b) to receive from the Secretary of the Association the annual report,
 - (c) to receive from the auditor of the Association the duly audited accounts for the year,
 - (d) to elect members of the MC for the next year,
 - (e) to appoint an auditor for the next financial year,



- (f) to discuss, and decide upon any resolutions specifically listed in the notice convening the AGM,
 - (g) to decide on the membership subscription for the next year,
 - (h) to discuss any other business relevant to the activities of the Association
- Special General Meetings** 15
- (i) The MC may, whenever it thinks fit, convene a SGM of the Association
 - (ii) The MC shall, upon a request in writing by the number of Financial Members equal to or more than one third of the number of Financial Memberships granted, convene a SGM (see also Schedule 1)
 - (iii) A request for a SGM shall state the purpose of such meeting and any resolution/s to be presented at such meeting and shall be signed by all making the request
 - (iv) The MC shall cause a SGM to be held within thirty days from the date of receipt of the request
- Notices of Annual General & Special General Meetings** 16
- The Secretary of the Association shall, at least fourteen days before the date fixed for holding the AGM or a SGM, give notice of such meeting and the nature of the business to be transacted thereat. However, in a situation deemed urgent by the MC, forty eight hour notice should be sufficient for a SGM
- Business at Annual General & Special General Meetings** 17
- (i) The President, or in his/her absence, the Vice-President, shall preside as chairperson at every AGM and a SGM
 - (ii) The number of Financial Members equal to or more than one third of the number of Financial Memberships granted personally present constitute a quorum for the transaction of the business of the AGM or a SGM (see also Schedule 1)



- (iii) The chairperson shall use his/her best endeavours to reach decisions on issues raised at the AGM or a SGM without dissent. However, if it becomes necessary to obtain a vote on an issue over which the members are divided, the chairperson shall explain the procedure for such voting before the vote is taken.
- (iv) If a dispute arises as to the procedure to be adopted under Article 17(iii) or in the deliberation of any other issue at the AGM or a SGM, the chairperson should obtain majority support by show of hands from the Financial Members before such procedure is utilised at such meeting.
- (v) Any issue (except an amendment to the constitution under Article 21 and the dis-establishment of a branch under Article 11 of this Constitution which both require a vote in favour of two thirds of the number of votes cast) put to a vote at the AGM or a SGM shall be considered adopted if a majority of the members casting their votes has voted in favour of it.

Financial year	18	The financial year of the Association shall be the period beginning on 1 January in each year and ending on 31 December of the same year.
Loss of membership	19	<ul style="list-style-type: none"> (i) A person who has not paid the membership subscription at the "appropriate time" (Article 6(iii)) shall cease to be a "Financial Member" of the Association for the purpose of the application of the provisions of this Constitution. (ii) Every member of the Association shall have the right to resign from the Association by giving written notice of resignation to the MC. Such resignation shall become effective from the time it is received by the MC.



- (11) A member who has been found guilty of conduct detrimental to the interests of the Association shall either lose his/her membership or be suspended from membership for a stipulated period upon the determination by the MC. Before a decision is taken, the MC shall write to the member concerned giving the opportunity to explain the circumstances relating to the allegation. The MC may, at its discretion, give the member concerned the opportunity to personally tender an explanation to a meeting of the MC convened to decide on the allegation. However, a person who is affected by a decision of the MC under this provision may, if the person so elects, challenge such decision before the membership by requesting a SGM under Article 15 or at the AGM.

Seal of the Association 20

- (i) The seal of the Association shall be kept in the custody of the Secretary.
- (ii) The seal of the Association shall not be affixed to any instrument except by the authority of the MC, and the affixing thereof shall be attested by the signatures of two members of the MC one of whom shall be the Secretary of the Association.

Amendment of the Constitution 21

- (i) Any amendment of this Constitution shall be brought about by passing a special resolution to that effect at the AGM or a SGM. Such resolution should obtain a vote of at least two thirds of the Financial Members in support of it to effect the proposed amendment.
- (ii) No resolution to amend Articles 3, 6, 7 and 21 of this Constitution shall be received by the Secretary, unless such resolution carries the signatures of a majority of the Founder Members of the Association in favour of the proposed amendment.

